**Notes from meeting held on Saturday, 15th May 2021 via Zoom @ 3 pm**

1. **Terry welcomed everyone to the meeting -** andintroductions were exchanged. There were apologies for absence from Emma, Jeff and Nick. In attendance were Terry (in the Chair), Sun, Nicola, Andy, Mark, Dave and Tim.
2. **The notes from the previous meeting -** (17th April 2021) were approved as an accurate record of proceedings and the following outstanding actions from that meeting were explained as:
	* + 1. Terry had reported the dangerous crossing at the junction of the A13 and A1306 to Highways England who had confirmed that action would be taken. **Ongoing.**
			2. Terry had followed up with Forestry England regarding the kissing gates and awaits news. **Ongoing.**
			3. Terry had not yet added forthcoming events to the web site as none were fully agreed and planned.
			4. The action for Jeff to investigate if funding might be available from the Business Improvement District is **Ongoing.**
			5. Terry had contacted Malcolm and obtained a plan of Beam Parkway with a view to challenging the cycle paths being provided only on one side of the road.
			6. Terry had contacted Sean who had passed on our details to his trainees to offer them our Buddying service.
			7. Nick is to email the group with suggested dates for litter picking and Dr Bike events (but see also item 5). **Ongoing.**
			8. Emma had provided Mark with the details and he has now raised a FOI request and we await the outcome.
3. **Local Cycling Issues -** We had previously escalated the lack of response to Cllr Dervish who had replied and at the CLG we were told that the issues were being worked on but still no further news has been recieved. **ACTION** Terry to continue to pursue.

We heard from Daniel D that funding had been agreed through Highways England for the Harold Wood to Brentwood cycle route.

We learned that the junction of Minster Way and Wingletye Lane is to be a restricted turn to deter rat-running traffic but noted that cyclists were not excluded from the scheme. We made representations and this has now been amended.

1. **Cycle Buddies Update -** We now have eight experienced Buddies and four who were needing assistance. We have so far advertised on social media, the local press and by direct emails to community groups. Andy proposed giving flyers to local bike shops. **ACTION** Terry to design flyers for Andy to print and distribute. **ACTION** Terry to continue his efforts and try contacting local religious groups and Time FM.
2. **Event Planning -** We are trying to secure Ride Leader training to allow us to organise more rides. Tim would also be interested in receiving this. **ACTION** Terry to contact Stewart at LCC again to see if we can arrange training locally.

We are hoping to hold a Dr Bike event on 30th May at the Visitor Centre in Hornchurch Country Park. Jeff is obtaining permissions. Anybody available to help on the day will be most welcome!

1. **Havering Cycling Charter -** Terry recounted that we had produced the charter and set up the web site to support it but had to shelve the plans due the covid crisis. The plan now is to print up some hardcopy letters (and charter copies) for local shops and businesses for distribution.

**ACTION** Terry will be in touch with more details and will be seeking help with the letter distribution.

1. **Membership contact -** Terry’s reported that we now had 360 “friends” on our facebook account, 494 Twitter followers and 39 followers on our webpage.
2. **Community Engagement -** Terry had approached the Over50s Forum, Hornchurch WI and Havering BMS Forum asking each if they would like to have us present at one of their meetings. There has been no response.
3. **Havering Cyclists Aspirations List –** Andy had been in discussions withhis local councillor about the possibility of enhancing the footpath between Upminster Station and the Drury Falls estate. It was agreed that this be added. **ACTION** Terry to add it to the list and re-circulate it.
4. **New Issues Arising –** Terry reported that Nick had provided photos of signage issues on NCN136. **ACTION** Terry to investigate further. Mark gave an update on the Waterloo Road crossing and had made a corporate complaint citing 18 issues with what has been installed. **ACTION** Mark to report progress. Terry noted that Havering was bottom again of the Healthy Streets Scorecard. **ACTION** Terry to produce press release. Dave had seen that the cycle lane markings in Rush Green Road were badly worn. These painted-on lanes are now seen as being a hazard as they encourage drivers to close pass so we are not keen for them to be reinstated.
5. **Date of next meeting:** 19th June 2021 @ 15.00